

**SAINT MARY SCHOOL BOARD MEETING MINUTES**  
**Monday, April 10, 2017**

---

**Members in Attendance:** Kim Schaeffges, Ed Michalski, Teresa Li, Laura Robinson, Marietta Bufalino-Devitt, Lacey Rust, Bob Gutierrez, Jeanne Coogan, Nikki Raftery, Sharon Edwards, Fr. Dan Whiteside, Michael Perry

**Members Absent:** Donna Jones

**Others in Attendance:** None

**Call to Order:** The meeting was called to order by Teresa Li at 7:15 p.m.

**Opening Prayer:** Ed Michalski gave the opening prayer.

**Approval of Meeting Minutes:** N/A

**Visitors' Comments:** None

**Pastor's Report:**

- It's Holy Week.

**Principal's Report:**

- Updated enrollment numbers: 414 are registered for next year.
- Aspire testing will take place the last week in April for grades 3-8. They will be tested in reading, writing, English, science, and math. We expect to receive the scores at end of the school year.
- We expect to hear about the budget approval from the Archdiocese after Easter. Once that has been received we can extend contracts to the teaching staff for the 17-18 school year.

**President's Report:**

- We will postpone the by-law discussion until next the board meeting or first thing next year.
- Over the last few weeks, the principal search committee has interviewed four candidates. There were two that stood out as excellent candidates. We will extend an offer to one of those individuals.
- Once the new principal has been announced, we will schedule a mini "Meet the New Principal" event in May.
- We received a number of interested individuals for the open school board member

positions. The search committee will meet to discuss the interested candidates after Easter.

**Old Business:**

- None

**New Business:**

- None

**Liaison Committee Reports:**

- **Financial Report**
  - No Report
- **FSO:**
  - Ed, Nikki, and Dan met last month to discuss the accounting system and process for managing the school budget. Ed is familiar with the system and the process.
  - Nancy, Teresa, and Ed met to discuss the bigger picture with the Archdiocese.
  - When new principal is on board, the team will discuss the whole process.
  - Nancy has agreed to export financial data from QuickBooks for Ed to eliminate double data-entry.
- **SMAA**
  - No Report
- **Jingle Jubilee**
  - No report

**Closing Prayer:** Ed Michalski gave the closing prayer.

**Motion to Adjourn:** The meeting was adjourned at 7:33 p.m.

**Next Meeting:** May 8, 2017