

**SAINT MARY SCHOOL BOARD MEETING MINUTES**  
**Monday, August 15, 2016**

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**Members in Attendance:** Teresa Li, Nikki Raftery, Laura Robinson, Michael Perry, Bob Gutierrez, Ed Michalski, Kim Schaeffges, Marietta Bufalino-Devitt, Donna Jones

**Members Absent:** Sharon Edwards, Jeanne Coogan, Fr. Dan Whiteside, Lacey Rust

**Others in Attendance:** None

**Call to Order:** The meeting was called to order by Teresa Li at 7:00 p.m.

**Opening Prayer:** Laura Robinson gave the opening prayer.

**Approval of Meeting Minutes:** N/A

**Visitors' Comments:** None

**Pastor's Report (given by Teresa Li in Fr. Dan's absence):**

- The church roof replacement is near completion. There are a few small nips & tucks left to do on the flat roof of the new church. The slanted roof on the south side of the church is complete. The slanted roof on the north side of the church will be completed by August 19<sup>th</sup>. Work will begin on August 22<sup>nd</sup> to replace the shingles on the steeple and is expected to take one month to complete. Equipment and materials will be stored in the parking area on the north side of the church.
- Teri Toenjes is the parish's new Director of Religious Education. She is replacing Sharon Pawula, who retired earlier this summer
- Tracy Friedman will be the interim youth minister while the search and interview process continues.

**Principal's Report:**

- There are currently 436 students enrolled for the upcoming school year. Historically, this number will fluctuate slightly over the next few weeks. Official enrollment numbers will be reported to the Archdiocese on October 1<sup>st</sup>. These numbers are very close to the budgeted enrollment numbers.
  - The breakdown of students by grade are:
    - PreK3: 39
    - PreK4: 44
    - KDG: 49
    - 1<sup>st</sup>: 46

- 2<sup>nd</sup>: 53
  - 3<sup>rd</sup>: 40
  - 4<sup>th</sup>: 38
  - 5<sup>th</sup>: 33
  - 6<sup>th</sup>: 36
  - 7<sup>th</sup>: 26
  - 8<sup>th</sup>: 28
- Currently, there are 2 full day sections of PreK4, 2 full day sections of PreK3 (with about 50% ½ day students in each section), and 1 ½ day section of PreK4. Laura Georgen will teach the ½ day PreK4 section and utilize the afternoons for Assistant Principal duties.
  - Mary Moran, Lori Perillo, and Meredith Duggan have resigned their positions. Tanya Prawica will replace Mary Moran as a full time Kindergarten teacher. Sue Motto will replace Lori Perillo in PreK4. Diane Thoensen, who previously taught Kindergarten, will replace Meredith Duggan in 4<sup>th</sup> grade.
  - Mike Tuntland will continue to teach Technology but also will team teach in the Junior High as Casey Lynde’s replacement.
  - Aspire test results have been received by the school. The Archdiocese will be uploading all individual student reports to Power School soon for parents to review.
  - Nikki will give a detailed review of the Aspire test results at the next school board meeting as well as the State of the School meeting on September 29<sup>th</sup>.

**President’s Report:**

- Teresa gave the board the list of all meeting dates for the school year
- We will provide a coffee/juice tent at drop-off on the 1<sup>st</sup> day of school on August 18<sup>th</sup>
  - Mike and Julie Perry will provide the coffee and juice
  - Laura Robinson will work on a ¼ sheet “Important Date” reminder for the State of the School. We will pass these out with the coffee and juice.
- Laura Robinson will serve as the board VP this year. Kim Schaeffges will serve as the Secretary.

**Old Business:**

- None

**New Business:**

- None

**Liaison Committee Reports:**

- **Financial Report**
  - No report

- **FSO:**
  - No report
  
- **SMAA**
  - No report
  
- **Jingle Jubilee**
  - No report

**Closing Prayer:** Laura Robinson gave the closing prayer.

**Motion to Adjourn:** The meeting was adjourned at 8:00 p.m.

**Next Meeting:** September 12, 2016