

SAINT MARY SCHOOL BOARD MEETING MINUTES
Monday, November 9, 2015

Members in Attendance: Marietta Bufalino-Devitt, Jeanne Coogan, Sharon Edwards, Barb Elder, Father Dan, Bob Gutierrez, Teresa Li, Jason Miller, Nikki Raftery, Laura Robinson, and Lacey Rust

Members Absent: Michael Perry

Others in Attendance: None

Call to Order: The meeting was called to order by Teresa Li at 7:00 p.m.

Opening Prayer: Barb Elder gave the opening prayer.

Approval of Meeting Minutes: The minutes from the September 14th meeting had been previously reviewed electronically, approved and posted on the school web site. The October 19th meeting was cancelled.

Visitors' Comments:

- N/A

Pastor's Report:

- Fr. Dan informed the board that the Youth Minister had resigned and that a search is underway for a replacement. The Confirmation program volunteers are well equipped to proceed uninterrupted, but other programs will need support, such as Stations of the Cross.
- Fr. Dan also provided an update on the progress of the To Teach Who Christ Is campaign. There is optimism that our goal will be met.
- Fr. Dan also gave a brief update on the widening of Lake Cook Road and its inevitable impact to the Church and school property.

Principal's Report:

- End of First Trimester is November 13, 2015, with reporting cards being issued by November 23.
- As we purposefully address the individual parts of the school's mission statement, November 23 has been designated as the first school-wide day of service for first through eighth graders:
 - Grades 1 & 2 will peel and sort used crayons to be melted to make new ones and will be making pet toys for the Humane Society
 - Grades 3 & 4 will make Linus blankets and write letters to the recipient children
 - Grades 5&6 will knit winter hats
 - Grades 7&8 will make super hero capes for the "Capes for Kids" program and write letters to veterans

- Enrollment is ~422 children. Gains of new students have been offset somewhat by those leaving (moving, transfer to public school)
 - The school is monitoring class sizes and will make adjustments as necessary based on stable numbers
 - Nine preschool families have early enrolled for next year and will be granted this year's tuition
- Jingle Jubilee has 210 attendees signed up as of 11/9
- State Board of Education accreditation visit will be in April 2016. This will include an audit of records and files and a report from the Buffalo Grove Fire Department.

President's Report:

- Points covered in notes from other discussions

New Business:

- We are building robust and diverse extracurricular offerings:
 - Robotics Club: Jason Miller gave an update on the 2015-2016 club. There is twice the number of students participating this year compared to last year.
 - St. Mary Orchestra: Lacey Rust gave an update on this new afterschool program, which she is leading. Two classes – one for first – third graders and one for fourth-six – are underway with the first performance at Breakfast in Bethlehem.
 - A hand bells choir was also started by Matthew Prins, which meets afterschool and will participate in certain Masses as well as Breakfast in Bethlehem.

Old Business:

- N/A

Liaison Committee Reports:

- **Financial Report**
 - No report
- **FSO:**
 - No report
- **SMAA**
 - No report
- **Jingle Jubilee**
 - As of November 9, 210 were signed up to attend the banquet

Closing Prayer: Barb Elder gave the closing prayer.

Motion to Adjourn: The meeting was adjourned at 8:15 p.m.

Next Meeting: Monday, December 7, 2015